

**PARKLAND UKRAINIAN DANCERS SOCIETY**

# Registration & Financial Policies

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*2026–2027 Dance Season*

These policies outline the registration, tuition, fundraising, volunteer, Malanka/Zabava, and casino obligations for PUDS families during the 2026–2027 dance season. By registering, families acknowledge that they have reviewed and agreed to these policies.

## 1. Tuition Payment Policy

### Payment Options

Tuition may be paid using one of the following options:

1. Full Payment — Full tuition is due on or before October 1 of the current dance season.
2. Monthly Payment Plan — Monthly payments are due on the 1st of each month, beginning October 1 and ending April 1. Families may pay their remaining balance in full at any time before April 1.

### Accepted Payment Methods

PUDS accepts:

- Credit Card (Visa or Mastercard)
- Email Money Transfer (EMT)
- Personal Cheque (including post-dated cheques)

#### **Please note**

Cash payments will not be accepted.

### Delinquent Accounts

If tuition payments for September, October, and November are not received, families will have until November 30 to bring their accounts into good standing.

- A written email notification will be sent regarding any overdue payment.
- Accounts that remain unpaid as of December 1 may result in the dancer(s) being removed from choreography and participation for the remainder of the season.
- No refunds will be issued for dancers removed due to unpaid fees.

## Removal from the Program

If a dancer is removed from the program by the Executive and/or Instructors for any reason during the season, no refund will be provided.

## Outstanding Balances from Previous Seasons

Families with outstanding balances from a previous season (including tuition, costume fees, fundraising obligations, volunteer commitments, or other fees) will not be permitted to register or participate until all outstanding obligations have been resolved.

Please contact the Treasurer at [treasurer@pudsociety.ca](mailto:treasurer@pudsociety.ca) if you have questions regarding a balance owing.

## 2. Withdrawal & Refund Policy

Membership in PUDS is considered active until written notice of withdrawal is received by both the President ([president@pudsociety.ca](mailto:president@pudsociety.ca)) and Vice President ([vicepres@pudsociety.ca](mailto:vicepres@pudsociety.ca)) via email.

Dancers who withdraw on or before November 1 of the current dance season are eligible for a full refund, less any expenses already incurred by PUDS on the dancer's behalf. Withdrawal requests received after November 1 are not eligible for a refund.

Following withdrawal, please allow up to 10 business days for removal from all PUDS communications and distribution lists.

If a dancer or family is removed from PUDS by the Executive or Instructors for any reason, no refund will be issued.

## 3. Fundraising Policy

Fundraising helps offset program costs and keeps dance affordable and accessible for all families. While participation in every fundraiser is not required, all families are expected to meet their annual fundraising commitment.

### Fundraising Deposit

Each family must provide either:

- Submit a post-dated cheque for \$500, or
- Have a post-dated \$500 invoice added to their registration account.

The deposit is due by the Fall AGM and will only be processed if the family's fundraising commitment is not met. Cheques will be returned or destroyed, and invoices voided, once fundraising obligations have been fulfilled.

Families who have not met their fundraising commitment by May will be contacted by the Executive to discuss options for completing their requirement.

## Fundraising Commitments

Group	Commitment per Dancer
Creative Movement (Non-Competitive)	\$75
Beginners (Non-Competitive)	\$125
Kyiv	\$175
Lviv	\$200
Lutsk	\$225
Zaporizhzhia	\$225
Kosiv	\$225
Odesa	\$250
Radist	\$250
Voluntary/Specialty Groups	\$50

Fundraising commitments apply to each dancer; however, the maximum per-family commitment is \$500.

Voluntary/Specialty Group commitments are separate from the family maximum and are capped at \$100 per family.

### Examples

- One dancer in Kyiv and one dancer in Lutsk = \$400 commitment
- One dancer in Lutsk, one in Kosiv, one in Radist, and two in a Voluntary/Specialty Group = \$600 commitment (\$500 family maximum + \$100 specialty group maximum)

### Fundraising Buyout

Families may choose to opt out of fundraising by paying the \$500 fundraising buyout. Buyout payments are non-refundable, even if the family later participates in fundraising activities.

### Unfulfilled Commitments

At the end of the season:

- Families who have completed at least 50% of their fundraising commitment may pay the remaining balance owing.
- Families who have completed less than 50% of their fundraising commitment will be charged the full \$500 buyout amount.

## 4. Volunteer Policy

Volunteers are essential to the success of PUDS. To ensure all families contribute fairly, each family must complete volunteer credits throughout the season.

### Volunteer Deposit

A volunteer deposit of \$400 per family is required.

## Parkland Ukrainian Dancers Society

Families may choose to:

- Submit a post-dated cheque for \$400, or
- Have a post-dated \$400 invoice added to their registration account.

Once all volunteer requirements have been completed, cheques will be destroyed or returned upon request, and invoices will be removed. Families who do not fulfill their volunteer commitment will be charged according to the Unfulfilled Credits section below.

## Volunteer Credit Requirements

Group	Required Credits
Creative Movement & Beginners	2 Credits
Kyiv, Lviv, Lutsk, Kosiv, Odesa & Radist	3 Credits

### Maximum requirement

Maximum volunteer requirement per family: 5 credits, plus one mandatory Malanka shift.

Additional volunteer requirements, if needed, will be announced at the Fall AGM. Any increase in required credits will not increase the \$400 volunteer deposit.

## Volunteer Opportunities

Position	Credits
Executive Member	Full Requirement*
Travel Coordinator (2 people)	1 Credit each
Travel Coordinator (1 person)	2 Credits
Year-End Financial Auditor (2 people)	1 Credit each
Fundraising Sales/Sorting	1 Credit
Year-End Slideshow	1 Credit
Year-End BBQ	1 Credit
Year-End Recital Volunteer	1 Credit
Farmer's Day Parade Coordinator	1 Credit
Parade Float Decorating	1 Credit
Parade Float Driver	1 Credit
Group/Communication/Costume Parent	2 Credits

*\*Executive Members must still complete their mandatory Malanka shift.*

## **Group/Communication/Costume Parent**

One person per group may volunteer for this role. (Non-adult dancer)

Responsibilities include:

- Assisting with costume distribution and return.
- Supporting dancers at performances, festivals, and events.
- Ensuring costumes, hair, and makeup meet instructor requirements.
- Coordinating minor costume repairs, props, and sewing needs.
- Organizing the group's Malanka raffle basket with the theme to be determined closer to the date.
- Communicating with group families as needed.
- Arranging a replacement if unable to attend an event or fulfill duties. Please communicate the change to instructors and either the President or the Vice President.

Failure to complete the responsibilities of this role may result in the loss of some or all volunteer credits.

## **Unfulfilled Credits**

Families who do not complete any volunteer credits by the end of the season will be charged the full \$400 volunteer deposit.

Families who complete only a portion of their required credits will be charged a prorated amount based on the number of unfulfilled credits.

# **5. Malanka/Zabava Volunteer Policy**

## **Volunteer Requirement**

Each family is required to complete one volunteer shift at Malanka/Zabava.

This shift is separate from and in addition to the family's regular volunteer credit requirements for the dance season.

Volunteers must check in and out with the Events Director or designated coordinator at the beginning and end of their shift. Failure to do so may result in the shift not being credited.

## **Unfulfilled Shift**

If a family does not complete their required Malanka/Zabava volunteer shift, a \$200 invoice will be added to their account.

# **6. Casino Policy**

PUDS relies heavily on casino funding to support club operations and keep program costs affordable. Casino opportunities are typically offered every two years; however, dates are assigned by the licensing authority and cannot be selected or changed by PUDS.

## **Casino Deposit (only required in years when a casino is scheduled)**

A \$350 casino deposit per family is required.

Families may choose to:

- Submit a post-dated cheque for \$350, or
- Have a post-dated \$350 invoice added to their registration account.

## **Parkland Ukrainian Dancers Society**

Once your casino obligation has been fulfilled and the casino event has concluded, your cheque will be destroyed or returned upon request, and any invoice will be removed.

## **Mandatory Participation**

Participation in the casino is mandatory for all families and is separate from regular fundraising and volunteer requirements.

Because casino funding is critical to the club's financial success, families are required to fulfill one casino assignment when a casino is awarded to PUDS.

## **Fulfilling Your Casino Obligation**

Families may fulfill their casino obligation in one of the following ways:

- Personally work their assigned casino position.
- Arrange for a responsible adult to work on their behalf.
- Hire a casino-approved replacement volunteer at their own expense (PUDS will provide a list of approved volunteers when available).
- Arrange for a PUDS member who has volunteered as a casino backup to fill the position.

## **Responsibility for Replacements**

If you are unable to fulfill your assigned casino position, it is your responsibility to secure a replacement. Any costs associated with obtaining a replacement are the responsibility of the family and not PUDS.

## **Unfulfilled Casino Obligation**

Families who fail to fulfill their casino obligation or arrange a suitable replacement will forfeit their \$350 casino deposit, and the post-dated cheque will be cashed or the invoice charged.

### **Questions about these policies?**

Please contact the appropriate PUDS Executive member before completing registration.